

## **Polling Place and Station Assessment**

### **Location of the building**

Do you think the building was located close to where most of the electors in the polling district live?

Was it located at the top / bottom of a steep hill?

Does it have suitable access from a road?

If there is a pavement does it have a dropped kerb close by?

Are there convenient public transport links?

Is it safe and well lit?

Are there facilities such as toilets and a kitchen area for polling station staff to use?

### **Parking facilities / pathways**

Are there adequate parking facilities close to the to the entrance of the building?

Are there designated disabled parking spaces?

Is there a dropped kerb from the parking area to the polling station?

Is the approach from the road / car parking suitable e.g.

- are there steps?
- is the surface suitable particularly for wheelchair users?
- is it well lit?
- are there any severe gradients?

### **Main Entrance to the building**

Does the building have a level entrance?

Are there steps to the entrance of the building?

Is there a hand rail by the steps?

Is a permanent ramp provided?

If not was temporary ramp provided, or was there another entrance that disabled people or other electors could use?

Was the door wide enough for a wheelchair user to gain access?

How heavy are the doors to open?

### **Inside the building**

Are there any internal steps or barriers for electors to negotiate?

Are there any trip hazards e.g. uneven door mats?

Are the floor coverings suitable e.g. would they become slippery when wet?

Are there any corridors which may be difficult to negotiate for any electors using wheel chairs or those who find walking difficult?

Are there any security issues inside the building?

Is the route from the main entrance to the polling station room straightforward?

### **Polling Station Room**

Is there enough space in the polling station room for staff, polling equipment and a number of electors, including a wheelchair user?

Is there enough space in the polling station room to have two polling stations if necessary?

Is the lighting in the polling station room adequate?

Is the heating in the polling station room adequate?